

**WATERBEACH PARISH COUNCIL FINANCE COMMITTEE –**  
**REVIEW OF SECOND QUARTER FINANCIAL YEAR FIGURES**

Significant variances

<b>BUDGET HEADING</b>	<b>Variance (rounded)</b>	<b>COMMENT</b>	<b>Reprofile?</b>	<b>+/-</b>
Audit/accountancy	950	Bills for both internal and external audit to come	no	
Legal and professional	1,500	Retain some funds needed to deal with registration of land and associated issues	reduce	-1,500
Meeting costs	250	No meetings likely due to Covid	Remove	-500
Postage and stationery	187		Review Q3	
Grants/donations	5,250	Typically these tend to come in Q1 and Q4	No	
Subscriptions	74	SLCC annual sub to come in Q4, also WCA and ACRE	No	
Insurance	184	Main annual insurance now paid. Vehicles in Q4	No	
Health and safety	-28	Needs increasing – post-Covid issues plus outstanding invoice following legionella checks will already consume remaining budget	Yes	+1,000
Election costs	-2000	Elections all postponed in this FY now	Yes	-4000
NEWSLETTER	499	Not likely to be 4 this year – unless Council proposes something different?	Review Q3?	
CLLr training	225	None yet identified but keep in reserve	No	
CCTV maintnce	700	Service check due		
Burial receipts	-689	Variable in nature	No	
Cem maintenance	2,205	Jobs yet to be tackled		
Cem grass cutting	50	In house capability no improved so budget can be reduced	Yes	-750
Community warden	2000	Scheme to be reviewed by Council in December	Review Q3	
Highways	7,500	Awaiting invoice for bus bay markings. Need to get other projects identified	Review Q3	
Library rent	500	Three further payments due in the FY	no	
Library equipment	-1,1962	Moved to S106	No	
Machinery store equip	6250	Etisia related invoices to be settled	No	

BUDGET HEADING	Variance (rounded)	COMMENT	Reprofile	+/-
Machinery store maintenance	313	Roof repair	No	
Fuel		Running under budget	Reduce	-1,000
General Rec Costs	812	Retain funds for winter tasks and potential tennis court floodlights	Not yet – review Q3	
Bowls green maintenance	737	Winter works incl air injection and surface treatment of the green	No	
Cricket maint	-76	No further expenditure expected this FY	Yes	-500
Football maint	726	Vertidrainage to be programmed in but no other major renovations now predicted	Review Q3	
Rec Car Park	250	Retain small budget as contingency	No	
B Ball court	675	Lining and pressure wash to be programmed in	No	-
External servicing	-2,250	Servicing done during winter months	No	
NDP		Preparing for referendum but stationery costs may fall into next FY as earliest date now May	Review Q3	
Office equipment	223	May be able to reduce but retain currently – possible Covid related expenditure	Yes	500
Office maintenance	-440	Roof repairs done, potential woodworm problem to be tackled	Review Q3	
Office IT	-123	Zoom expenditure so far £110 Laptop and printer for new staff member to come	No	
Office electricity	-360	On target for 1,750 but retain current figure as contingency	No	
Rec ground water	-87	Latest invoice paid in Q3 and no further bills expected in the current FY	Yes	113
Street furniture	796	Bus shelter repairs Denny End Road remove the variance. Plans to purchase two new benches. Request to purchase addit MVAS sig but would need resourcing to operate it and research needed into model – current one not ideal. .	No	
Litter and bins	300	Orders to be placed	no	
signage	125	MVAS brackets	no	
New website	1,500	Not progressed yet	no	

BUDGET HEADING	Variance (rounded)	COMMENT	Reprofile	+/-
S106 Bank interest		Remove – duplication of Cost centre 10054		
Insurance claim		From roof break in		
Misc income	10,000	SCDC Covid-19 Small business grant – one off payment		
Tillage Hall	338	Unusual pattern of awards - two payments covering 9 and 3 months respectively, so not clear is further payments to come in the current FY		
Staff salaries ***	16,761	Under staff complement until November	Yes	-19,000
Staff expenses	239	No spend yet	No	
Staff training	500	CAPALC training credit. Retain - - training for new staff members	no	
PPE	-12	New staff member. Steep increase in some costs as availability decreases	Yes	150
Temp staff	125	No current plans to utilise	no	
payroll	176	Keep allowance for ad-hoc payroll tasks	no	
Skatepark maintne	500	Long-term solution to be sought	Not at present	
Play area maintnce	-546	Various repairs done with Proprietary items	Not yet	
Chittering maintnce	366	Gate and fence done. Surfacing quotes very high – seeking quotes for differently specified works	Review Q3	
S106 payments		<b>See separate report</b>		
<i>Cricket club rent</i>	<i>249</i>	<i>No income as no games in 2020 due to Covid restrictions</i>		<i>500</i>
<i>Football club rent</i>	<i>-1585</i>	<i>Usually comes in Q3-4. Discussion needed on fee levels</i>	<i>Review Q3</i>	
SP equipment	95	Nil budget – add figure to cover for Covid-related works.	yes	200
SP electricity	225	Pavilion closed during lockdown periods	yes	-400
SP cleaning	407	Pavilion close during lockdown periods	yes	-400
Street lighting	220	First bills now arriving following handover of responsibility earlier this year.	Review Q3	
Tree maintenance	-610	Budget exhausted with incoming Q3 invoices for audit and works – await quotes for tree works identified in audit before rebudgeting	Yes – review Q3	
V Green Hire	265	No more income anticipated	No	
Village Green maintenance	1306	Electrical box repair bill to come	no	

Parish Clerk